



NOTICE TO PROCEED

OTUS COPY SYSTEMS, INC.
10/F MG Tower, 75 Shaw Blvd.
Mandaluyong City

Dear **Sir/Madame**:

Notice is hereby given to Otus Copy Systems, Inc. that work may commence on 1 February 2023 relative to the Provision of Photocopying Services for TESDA Central Office for FY 2023.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt of this notice by filling up the spaces provided below. Keep one copy and return the other to the Technical Education and Skills Development Authority (TESDA).

Very truly yours,

DANILO P. CRUZ,
Director General

I acknowledge receipt of this Notice on JANUARY 30, 2023.

Name of the Representative of the Bidder: CLARE B. JOSEPH.

Signature: .